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March 23rd, 2020

To our Partners,

As we all continue to work through the impact the COVID-19 crisis is having on our daily lives, we at Woodland Foods wanted to provide a few updates on our business. These updates specifically concern measures we are taking to ensure the safety of you and your customers, and steps we are taking to ensure continuity of the supply chain and our manufacturing business.

Woodland Foods remains open and running normal operations. As a supplier of food ingredients, we have been designated an essential business and will continue to operate during the shelter-in-place and quarantine orders that have been issued by the state of Illinois. We are seeing spikes in certain product categories; however, our teams are managing these increased, out-of-cycle demands with our network of global suppliers. To-date we have not experienced any supply chain or manufacturing distributions, and do not expect any. We will continue to hold daily meetings to review key items and production schedules, ensuring we remain reliable in fulfilling orders on time, and to as close to full as possible.

As an employer, the health and well-being of our employees is of critical importance - mirroring our commitment to the health and safety of our customers. We embrace the social responsibility that comes with this and have taken precautionary and preventative measures, ahead of recommendations published by the FDA and CDC. To ensure the safety of our employees and the quality of our products, we have:

- Implemented firm social distancing measures in our offices and our production facilities
- Increased the frequency and extent of surface cleaning, including executing an extensive two-day sterilization process following Health Department protocol
- Created protocol to screen employees throughout the day for symptoms of illness

We will continue to monitor and follow direction from the CDC, WHO, and local governments on preventative measures.

We will continue to keep a diligent eye on all aspects of our business, fully mindful of the scope and impact to yours. Our goal is to ensure continuity in the supply chain and to be a reliable supplier. Please contact your Sales or Customer Service representative with questions or for additional information.

Your partnership is appreciated, and we stand ready to support the needs of you and your customers.

Be safe and well,



Aram Karapetian
President

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